

## What Should You Expect When There is a Positive COVID-19 Test? Updated: July 31, 2020

### Upon school division notification of an employee's or student's positive COVID-19 test:

- *The school division will immediately contact the Central Shenandoah Department of Health (VDH) for its initiation of contact tracing.*
- *While every situation is unique, most likely the infected person will be required to self-isolate for at least ten days.*
- *Any close contacts will be required to quarantine for at least ten days. Close contacts are defined as anyone who has been within 6-feet of the COVID-19 positive individual for 15 minutes or more.*
- *A helpful graphic is found at the following link: [Isolation and Quarantine: What's the Difference](#)*

### If an employee or student tests positive we will assist in communication and promote actions to protect our community.

- *An entire class would not necessarily have to quarantine.*
- *The Central Shenandoah Department of Health will determine the close contacts through contact tracing.*
- *Close contacts will need to quarantine for at least ten days.*
- *The school division will help communicate information to families and employees using personal contacts and letters that are already prepared to send.*
- *A link to the letters that will be edited based on the situation:  
<https://drive.google.com/drive/folders/1gGwJ6KNqscCedf011J76CRx0J1EBKoI?usp=sharing>*

### During a quarantine or period of isolation related to positive case at work, employees should expect:

- *The school division will pay the employee the full salary amount during the time away from work for up to fourteen days and the employee will not have to use his or her sick days.*
- *If the employee is able to work remotely during the isolation or quarantine period, his or her job assignment will be switched to a virtual assignment, if at all possible.*
- *If the need to be away from work extends past fourteen days, the employee would need to contact Mr. Kirby in Human Resources to assess the unique factors related to the COVID-19 related absence.*

### During a quarantine or period of isolation for exposure to a positive case not connected to work, employees should expect:

- *The staff member will be quarantined or isolated and may use sick leave or leave available under the Families First Coronavirus Relief Act (FFCRA) if a virtual assignment is not possible.*
- *If a family member who is quarantined or tests positive for COVID-19 requires care from the employee, the employee may access the provisions of the FFCRA.*
- *More information about this program is found at: [Families First Coronavirus Response Act: Employee Paid Leave Rights](#)*